

MINUTES

Board Members	Connie Huelsman, Board Chair Red Deer County (via phone)	Ken Denson Town of Penhold	Jul Bissell (regrets) Village of Elnora
	Dale Dunham (regrets) Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck CEO, The Bethany Group	Shannon Holtz (regrets) Director of Housing & Lodges	Melodie Stol Stakeholder Relations
	Vern Woitas, Finance and Payroll, The Bethany Group		

1.	Tours of SSC properties 9:15 am – 12:30 pm.	
2.	Call to Order The meeting was called to order at 1:05 pm by Vice Chair Sandy Gamble.	
3.	Review of Agenda PF 24-10-01 MOVED by T. Wilson to Approve the October 3, 2024 Agenda as presented. CARRIED	
4.	Approval of Minutes PF 24-10-02 MOVED by K. Denson to Approve the June 20, 2024 Regular meeting minutes as presented. CARRIED	
5.	Correspondence	
	a.	COR Audit
	b.	Faith and Aging Conference
6.	Reports	
	a.	Financial Reports Review of the financial statements and explanatory notes for the four months ending August 31, 2024. Lodge: Revenue remains consistent. Expenses in salaries are lower as the maintenance positions were vacant. Staff is now up to full complement.

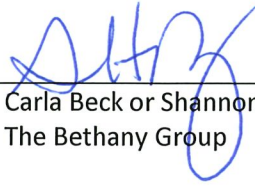
		<p>Housing: One unit had significant damages. Costs will be charged back to the former tenant and has gone collections. Maintenance identifying needs for additional projects/spending to ensure budget is balanced by year end.</p> <p>PF 24-10-03 MOVED by T. Wilson to accept the financial reports as presented. CARRIED</p>
	b.	<p>Occupancy Report – to August 31, 2024</p> <p>Strong occupancy throughout portfolio.</p> <p>PF 24-10-04 MOVED by K. Denson to accept the occupancy report as presented. CARRIED</p>
	c.	<p>CAO Report</p> <p>LAP Grant update, 2025 Budget development is underway.</p> <p>Lodge Christmas event December 6. If interested in volunteering at event please let Melodie know by November 29. Sandy will attend.</p> <p>Capital project – A/C repair. Discussion on AC services to buildings and heat mitigation strategies.</p> <p>QI projects update, Meals on Wheels food preparation began October 1.</p> <p>Advocacy points updated for the Fall conferences. ASCHA Regional meeting is Wednesday October 9. No one from the board is registered, Melodie is attending and will hold the ballot vote.</p> <p>PF 24-10-05 MOVED by T. Wilson to accept the CAO report for information. CARRIED</p>
7.	New Business	
	a.	
8.	Previous Business	
	a.	<p>Project planning</p> <p>Discussion on current advocacy. Potential to invite G0A guests to February zoom meeting</p>
9.	<p>Next Meeting</p> <p>Organizational and Regular meeting Thursday December 5, 2024 at 10:00 am, Autumn Grove Lodge boardroom</p>	
10.	<p>Adjournment</p> <p>PF 24-10-0 MOVED by K. Denson to adjourn the October 3, 2024 meeting at 1:45pm. CARRIED</p>	



Connie Huelsman
Parkland Foundation

Date

Dec 5, 2024



Carla Beck or Shannon Holtz
The Bethany Group

Date

Dec 5, 2024