

## MINUTES

Board Members	Connie Huelsman, Board Chair Red Deer County	Ken Denson Town of Penhold	Jul Bissell (regrets) Village of Elnora
	Dale Dunham Town of Innisfail	Sandy Gamble Town of Bowden	Tim Wilson Village of Delburne
The Bethany Group	Carla Beck (regrets) CEO, The Bethany Group	Shannon Holtz Director of Housing & Lodges	Melodie Stol Stakeholder Relations
	Vern Woitas, Finance and Payroll, The Bethany Group		
Metrix Group	Curtis Friesen		

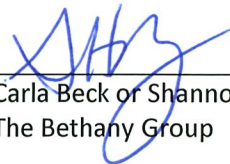
1.	<p>Call to Order</p> <p>The meeting was called to order at 10:02 am by Chair Connie Huelsman.</p>
2.	<p>Review of Agenda</p> <p><b>PF 25-03-01      MOVED by T. Wilson to Approve the March 27, 2025 Agenda as presented. CARRIED</b></p>
3.	<p>Delegation – Metrix Presentation of the 2024 Audited Financial Statements</p> <p>Curtis Friesen from Metrix Group reviewed the 2024 Audited Financial Statements.</p> <p>No issues or concerns to bring to the boards' attention. Clean process with clean audit opinion.</p> <p>Reviewed statement of financial position, statement of operation and notes.</p> <p>Higher occupancy results in 6% overall increase in rental revenues, increase Lodge Assistance Program grant both the daily amount and number of eligible residents and higher interest income.</p> <p>Expenses show higher maintenance, food and utilities costs. Air condition replacement at Autumn Grove was funded by GoA.</p> <p>The social housing operating surplus is to be remitted back to government (government could chose to redirect it back).</p> <p>For the lodge, noted that had the province not increased the LAP funding, it would have been close to break-even after requisition.</p>

	Board asked about impact of tariffs – auditor indicated issue needs to be monitored. The board extends its thanks to all who worked on the audit.
4.	Approval of Minutes <b>PF 25-03-02      MOVED by S. Gamble to Approve the February 6, 2025 Regular meeting minutes as presented.      CARRIED</b>  <i>Chair Huelsman approved the use of her electronic signature.</i>
5.	Correspondence
	a.      Ministry of SCSS – Budget 2025
	<b>PF 25-03-03      MOVED by D. Dunham to accept the correspondence as information.      CARRIED</b>
6.	Reports
	a.      Financial Reports Review of the financial statements and explanatory notes for the 2 months ending February 28, 2025  Lodge: Occupancy on budget. Meals on Wheels revenue is coded in non-resident services and is higher than forecast, interest rates trending lower. Expenses in line with budget.  Housing: Expenses lower than budget, cautious approach to spending at start of the year.  <b>PF 25-03-04      MOVED by T. Wilson to accept the financial reports as presented.      CARRIED</b>
	b.      Occupancy Report – to February 28, 2025  Strong throughout the portfolio. Attention is focused on Dodds, and strong in Bowden Waitlist is growing. Maintenance team focused on efficient unit turn-around.  <b>PF 25-03-05      MOVED by S. Gamble to accept the occupancy report as presented.      CARRIED</b>
	c.      CAO Report  Provincial budget includes an increase of the LAP grant from \$20.50 to \$21.50. Department has shared they hope to see this increase annually with COLA. ASCHA budget analysis attached. CMR budgets have not yet been received.  Resident spring meeting date for Autumn Grove April 29. The SSC buildings were completed in March.

		<p>Pre-bid meeting for Dodd's Lake air unit, water and boilers has been held.</p> <p>Lodge events, Facebook page info and spring menu review and feedback with residents.</p> <p>Sandy and Dale attending ASCHA conference March 30-April 2.</p> <p><b>PF 25-03-06      MOVED by K. Denson to accept the CAO report for information. CARRIED</b></p>
7.	New Business	
	a.	<p>2024 Audited Financial Statements – approval (see Delegation)</p> <p>The financial statements will go for Docusign to Connie and Dale.</p> <p><b>PF 25-03-07      MOVED by K. Denson to approve the 2024 Audited Financial statements as presented. CARRIED</b></p>
8.	Previous Business	
	a.	<p>Project planning</p> <p>N/A</p>
9.	<p>Next Meeting</p> <p>Regular meeting Thursday May 1, 2025 at 10:00 am, Autumn Grove Lodge boardroom</p>	
10.	<p>Adjournment</p> <p><b>PF 25-03-08      MOVED by D. Dunham to adjourn the March 27, 2025 meeting at 10:29. CARRIED</b></p>	



Connie Huelsman  
Parkland Foundation



Carla Beck or Shannie Holtz  
The Bethany Group

*May 1, 2025*

Date

*May 1, 2025*

Date